



# Happy Hearts Montessori School -Maple Valley

## TUITION AGREEMENT FOR THE SCHOOL YEAR 2024-2025

**Student:** \_\_\_\_\_

Tuition is an annual amount based on the academic year. It is payable annually or in 10 equal installments due September 3 to June 1. (Enrollment may be withdrawn with 60 days' notice. Tuition is due for these 60 days, whether or not the child attends the program)

### School Schedule & Tuition Costs

- ❖ **Tuition includes-** Montessori instruction, full-service lunch, snack, supplies, and classroom materials.
- ❖ If the school building closes due to a State of Emergency or by Public Health, HHM will provide remote learning opportunities and family support to match the specific situation and timing to the best of our ability and within reason. In the event of a natural disaster, forces outside our control, mandated closure, or other unforeseen circumstances, we will timely inform HHM families and share a plan specific to the situation.
- ❖ Emergency closures are non-refundable.
- ❖ Families with multiple children attending HHM will receive a 10% tuition discount for younger siblings.

#### Primary Program: Ages 2 ½ Years – 6 Years

Fees listed are based on the academic year (10 months) and includes lunch and snacks. They are payable annually or in 10 equal installments due September 3 – June 1.

TUITION: \$1,620/month (includes lunch and snacks)  
Full Day, Monday – Friday, 8: 30am – 3:30pm

TUITION: \$1,080/month (includes lunch and snacks)  
Half Day, Morning: Monday – Friday, 8: 30am – 12: 30pm  
Half Day, Afternoon: Monday – Friday, 11:30am– 3:30pm

*\*A 5% discount is applicable when tuition is paid for the full academic year.*

#### Before/After School Care

The Before-and-After-Care fees listed is based on the academic year (10 months). They are payable annually or in 10 equal installments due September 3 – June 1. Enrollment in before and after school care can be withdrawn or added (based on availability) with 60 days written notice.

Before Care: 7:30 am to 8:30am : \$150/month

After Care: 3:30 pm to 4:30pm : \$150/month

#### Other Fees

The registration fee applies to the entire time the student is enrolled and is to be paid only once but is non-refundable. The Late Fee is assessed on all payments received after the 3rd of the month.

Non-Refundable One-Time Registration Fee : \$550

Tuition Late Payment Fee : \$25

#### Late Pick-up Fees

Late fees are **\$2 every 5 minutes** after the pre- arranged pick-up time (If your child is picked-up late after 4:30pm which is the closing time, your late pick-up charged will be doubled)

School is **CLOSED AT 4:30 PM**. Please make the necessary arrangements to pick up your child before 4:30 pm.

Child's Name:	First	Middle	Last
Parent/Guardian Name:	First	Middle	Last
Parent/Guardian Name:	First	Middle	Last
Days and times my child will receive care:			
Arrival Time			
Departure Time			
Fee: \$ _____ per		Date Payment Due:	
<input type="checkbox"/> Month		Source of Payment: <input type="checkbox"/> Parent	
		<input type="checkbox"/> Other (specify):	
<p>I agree to promptly notify the childcare provider of any changes of the above information. I understand that I am fully responsible for the terms of this agreement as stipulated.</p> <p>I have read, understand, and agree to comply with the policy and procedures and information for parents given to me by:</p> <p style="text-align: center;">_____</p> <p style="text-align: center;">Name of Licensee</p>			
Parent/Guardian Signature		Date	
Parent/Guardian Signature		Date	
I agree to provide childcare services according to the above plan. I agree to promptly notify the parents/guardians of any changes to above information.			
Licensee Signature		Date	
Street Address	City	State	Zip code
Comments:			

## TERMS AND CONDITIONS

### Tuition Payment and Responsibility

- The first tuition installment for 2024–2025 school year is due by September 3rd, 2024.
- Tuition is due by the 3rd of each month. If you are unable to pay by the due date, you are subject to a \$25 late fee.
- Tuition credit not given due to weather, water or power closure, student illness, or a child absence due to a contagious outbreak related to an immunization exemption, exemption from attendance to a COVID-19, holiday, vacation, or other missed absences.
- School closure or late arrivals due to weather or power outages might not be made up due to time built into our program schedule to meet the requirements.
- Payment may be made via personal, bank check or cash (dropped off in school)
- Returned checks are subject to a \$25 handling fee.
- This contract must be signed by all parents/guardians responsible for the payment of tuition

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### Withdrawal

If you choose to withdraw your child from HHM after September 1, 2024, and before the end of the school year, **a 60-day written notification** is required. During the 60 day period, you will continue to be responsible for all tuition payments and any additional charges that are accrued even if your child is no longer attending.

- HHM reserves the right to suspend or deny continued enrollment if a child's account continues to be delinquent beyond 30 days.
- Transcript/records may be denied if the account is more than 60 days past due.
- Attorney fees or other client costs of enforcement may be added to your child's account for enforcement of contract.

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### Non-Financial Provisions

- I/We authorize my child to participate in school activities performance, and other school related events
- We may ask for assistance from families, to ensure that we are meeting the nutritional needs a child that has any food related allergies, intolerances, religious , or family choices that impact their diet.
- HHM may end a child's enrollment:
  - If an authorized pick-up person, family member, or other connected adult's behavior, violated our mission and expectation of school behavior
  - If the information provided to school is not truthful or complete, including any details that may affect the child's experience and success in the school
  - Information will be provided to any parent/guardian that has legal responsibility for a child's education.

**Regulations**

- The Department of Children, Youth and Families (DCFY) requires all students to be checked in and out of school each day by an approved drop off/pick up person or an authorized staff member. All parents and family members that pick-up should have a classroom app installed on their phones
- All children are required to meet Washington State requirements for school admission regarding health (providing allergy or other medical information) and immunization status.

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This tuition contract is a legally binding contract. Our handbook and addendums set forth our mission, general expectations, protocols, and guidance and are incorporated herein by reference. HHM has the right to edit the handbook as needed, in our sole discretion, at any time.

**Acceptance of Tuition Payment Schedule and Terms & Conditions**

I/We would like to enroll \_\_\_\_\_ as a student of HHM for 2024 – 2025 school year. By signing this document, I/we have read and agree to the Terms and Conditions outlined in this agreement.

My child's annual tuition will be \_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Parent/Guardian #1 Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent/Guardian #2 Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Happy Montessori School Director

\_\_\_\_\_  
Date